



JOB ANNOUNCEMENT

Staff Attorney Mother Lode Regional Office

POSITION: Entry Level Staff Attorney (Law Graduate or Attorney with 1 - 3 years of experience)

TO APPLY: Send résumé, writing sample, and three references with telephone numbers to:

Herb Whitaker
Legal Services of Northern CA
190 Reamer Street
Auburn, CA 95603

APPLICATION DEADLINE: August 15, 2018

START DATE: To Be Determined

PROGRAM DESCRIPTION:

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, seniors, and people with disabilities in 23 northern California counties.

RESPONSIBILITIES:

Under supervision of the Managing Attorney, will participate in all aspects of litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both state and federal Courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general, which may involve travel to outlying counties.

QUALIFICATIONS CRITERIA:

a. Knowledge of the principles and procedures of litigation in state and federal courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the theories of changes in the law and how to implement strategies for developing changes; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.

Executive Office:
517 12th Street
Sacramento, CA 95814
P: 916.551.2150
F: 916.551.2195
www.lsnc.net

b. Skills would include client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability to work with/for poor people, empathize with the client community, particularly older adults and people with disabilities, and the ability to do computer research.

c. Language: An ability to relate to the client community being served; bilingual in English and a language commonly spoken by client communities preferred, but not required.

EDUCATION/EXPERIENCE:

J.D. and a member of the California Bar or willing and qualified to take the next bar exam. This is an entry-level position or higher - law graduate or attorney with one (1) to three (3) years of experience working with low-income people preferred; experience with community outreach and education preferred; Spanish-speaking ability preferred, but not required.

SALARY RANGE: \$3,675-4,375 DOE.

BENEFITS: Legal Services of Northern California offers an excellent fringe benefit plan.

PROBATIONARY

PERIOD: 12 months

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.

LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.