
JOB ANNOUNCEMENT
(Please Post)

Staff Attorney (Contract)

POSITION: Entry Level Staff Attorney (Contract)
Law Graduate or Attorney with 1 - 3 years experience
Health Unit
Several positions located in LSNC field offices – to be determined

TO APPLY: Send resumé, writing sample, and three references with telephone numbers to:

Liza Thantranon
Managing Attorney, Health Unit
Legal Services of Northern California
515 12th Street
Sacramento, CA 95814

**APPLICATION
DEADLINE:**

Open until filled

START DATE:

To be determined

PROGRAM DESCRIPTION:

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, elderly, and people with disabilities in 23 northern California counties.

RESPONSIBILITIES:

Under supervision of the managing attorney, will participate in all aspects of advocacy and litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both state and federal courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general.

QUALIFICATIONS CRITERIA:

- a. Knowledge of the principles and procedures of litigation in State and Federal Courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the theories of changes in the law and how to implement strategies for developing changes; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.

- b. Skills would include client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability to work with/for poor people, empathize with the client community, and the ability to do computer research.
- c. Language: An ability to relate to the client community being served; bilingual in a language spoken by client communities preferred, but not required.

EDUCATION/EXPERIENCE:

J.D. and a member of the California Bar or willing and qualified to take the next bar exam. This is an entry-level position or higher - law graduate or attorney with one (1) to three (3) years experience working with low-income people preferred; experience with community outreach preferred; Spanish-speaking ability preferred, but not required.

SALARY RANGE: \$3,500 to \$3,750 per month DOE.

BENEFITS: Legal Services of Northern California offers an excellent fringe benefit plan.

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.

LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.