



**2023 SPRING SEMESTER
LAW STUDENT EXTERNSHIP
ANNOUNCEMENT**

Position: Law Student Extern (2L, 3L and 3LE/4L JD candidates)

Location: Remote or in-person* for the listed [offices or projects](#):

- [Butte Regional Office - Chico](#)
- Eviction Defense Project - Vallejo
- [Motherlode Regional Office - Auburn](#)
- Pension Project - Sacramento
- [Redwood Regional Office - Eureka](#)
- Sacramento County Office
- [Shasta Regional Office - Redding](#)
- Solano County Office - Vallejo
- [Ukiah Regional Office](#)
- Yolo County Office - Woodland

*dependent on safety protocols related to COVID-19

Dates: January - April 2023

To Apply: Apply online at www.lsn.net/jobs or
Send a résumé, unofficial transcript, and cover letter to: Legal Services of Northern California, Attn: Jenni Gomez, 501 12th Street, Sacramento, CA 95814

Apply By: December 10, 2022

Contact: probono@lsnc.net or (916) 551-2138

Program Description

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to people who are low income, elderly and disabled in 23 northern California counties.

Responsibilities

Under the supervision of attorneys, law student externs may: participate in client intake interviews, conduct factual investigation and legal research, draft memos, prepare legal documents, appear at administrative hearings, and provide general legal information to eligible community groups.

Qualifications

- a. A minimum commitment of ten hours per week during the semester.
- b. Externs must be able to attend a mandatory virtual orientation on Friday, January 13, 2023.
- c. Demonstrated interest in and ability to work with low-income individuals and communities, people with disabilities, older people, people with limited English proficiency, and other client communities. Skills: legal research and writing, analytical reasoning, creativity, communication and listening skills, ability to work under short time lines and input data into our online case management system.

LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.