



**JOB ANNOUNCEMENT** (Please Post)

## **Staff Attorney (Contract)**

*Sacramento County Office*

**POSITION:** Staff Attorney

**TO APPLY:** Send cover letter, résumé, writing sample, and three references with telephone numbers to:

Sarah Ropelato, Managing Attorney  
515 12<sup>th</sup> Street  
Sacramento, CA 95814  
sropelato@lsnc.net

### **APPLICATION**

**DEADLINE:** Open until filled

**START DATE:** To be determined

### **PROGRAM DESCRIPTION:**

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, elderly, and people with disabilities in 23 northern California counties.

### **RESPONSIBILITIES:**

Under supervision of the Sacramento office's Managing Attorney, will participate in all aspects of advocacy and litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both state and federal courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general; responsible for serving medical-legal partnership sites, including intake and case handling for medical-legal partnership clients and ongoing medical provider training. Travel to off-site medical-legal partnership locations will be required.

LSNC Health:  
515 12th Street  
Sacramento, CA 95814  
P: 916.551.2150  
F: 916.551.2196  
[www.health.lsnc.net](http://www.health.lsnc.net)

A Legal Services Corporation Program



**QUALIFICATIONS CRITERIA:**

- a. Knowledge of the principles and procedures of litigation in state and federal Courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the theories of changes in the law and how to implement strategies for developing changes; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.
- b. Skills: Client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability and desire to work with/for poor people, people with disabilities and other under-served populations; ability to empathize with the client community, and the ability to do computer research.
- c. Language: An ability to relate to the client community being served; bilingual in a language spoken by client communities preferred, but not required.

**EDUCATION/EXPERIENCE:**

J.D. and a member of the California Bar. This is an entry-level position or higher - attorney with one (1) to five (5) years' experience working with low-income people preferred; experience with community outreach preferred; Spanish-speaking ability preferred, but not required.

**SALARY RANGE:** DOE, starting at \$5,417/month

**BENEFITS:** Legal Services of Northern California offers an excellent fringe benefit plan.

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.

**LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.**