



**JOB ANNOUNCEMENT**

(Please Post)

**Staff Attorney**  
Shasta Regional Office

**POSITION:** Staff Attorney (Attorney with 1 - 5 years in practice)

**TO APPLY:** Send résumé, writing sample, and three references with telephone numbers to:

Lauren Sanchez  
Managing Attorney  
Legal Services of Northern California  
1370 West Street  
Redding, CA 96001

**APPLICATION**

**DEADLINE:** June 22, 2018

**START DATE:** To be determined

**PROGRAM DESCRIPTION:**

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, seniors, and people with disabilities in 23 northern California counties.

**RESPONSIBILITIES:**

Under supervision of the managing attorney, will participate in all aspects of litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both state and federal courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general, which may involve travel to outlying counties.

**QUALIFICATIONS CRITERIA:**

- a. Knowledge of the principles and procedures of litigation in state and federal courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the theories of changes in the law and how to implement strategies for

Executive Office:  
517 12th Street  
Sacramento, CA 95814  
P: 916.551.2150  
F: 916.551.2195  
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developing changes; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.

- b. Skills would include client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability to work with/for poor people, empathize with the client community, particularly older adults and people with disabilities, and the ability to do computer research.
- c. Language: An ability to relate to the client community being served; bilingual in a language spoken by client communities preferred, but not required.

**EDUCATION/EXPERIENCE:**

J.D. and a member of the California Bar or willing and qualified to take the next bar exam. This is an entry-level position or higher - attorney with one (1) to five (5) years in practice working with low-income people preferred; experience with community outreach and organizing preferred; Spanish-speaking ability preferred, but not required.

**SALARY RANGE:** \$3,938-4,375 DOE.

**BENEFITS:** Legal Services of Northern California offers an excellent fringe benefit plan.

**PROBATIONARY**

**PERIOD:** One year.

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.

**LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.**