



**2022 FALL SEMESTER  
LAW STUDENT EXTERNSHIP  
ANNOUNCEMENT**

**Position:** Law Student Extern (2L, 3L & 3LE/4L JD candidates)

**Location:** Remote or in-person\* assistance for any of the listed [offices or projects](#):

- [Butte Regional Office - Chico](#)
- [Shasta Regional Office - Redding](#)
- Eviction Defense Project - Vallejo
- Solano County Office - Vallejo
- Pension Project - Sacramento
- [Ukiah Regional Office](#)
- Sacramento County Office
- Yolo County Office - Woodland

\*dependent on safety protocols related to COVID-19

**Dates:** August - December 2022

**To Apply:** Apply online at [www.lsn.net/jobs](http://www.lsn.net/jobs) or send a résumé, unofficial transcript, and cover letter to: Legal Services of Northern California, Attn: Jenni Gomez, 501 12th Street, Sacramento, CA 95814

**Apply By:** July 31, 2022

**Contact:** [probono@lsnc.net](mailto:probono@lsnc.net) or (916) 551-2138

### **Program Description**

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to people who are low income, elderly and disabled in 23 northern California counties.

### **Responsibilities**

Under the supervision of attorneys, law student externs may: participate in client intake interviews, conduct factual investigation and legal research, draft memos, prepare legal documents, appear at administrative hearings, and provide general legal information to eligible community groups.

### **Qualifications**

- a. A minimum commitment of ten hours per week during the semester.
- b. Externs must be able to attend a mandatory virtual orientation on Friday, August 26, 2022.
- c. Demonstrated interest in and ability to work with low-income individuals and communities, people with disabilities, older people, people with limited English proficiency, and other client communities. Skills: legal research and writing, analytical reasoning, creativity, communication and listening skills, ability to work under short time lines and input data into our online case management system.

**LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.**