



JOB ANNOUNCEMENT

Staff Attorney Positions

[Mother Lode Regional Office (Auburn), Redwood Regional Office (Eureka), Shasta Regional Office (Redding), Sacramento County Field Office, Yolo County Field Office (Woodland) and Western States Pension Assistance Project (Sacramento)]

POSITION: Staff Attorney (Law School Graduate or Attorney)

TO APPLY: Identify the office to which you are applying and send résumé, writing sample, and three references with telephone numbers to:

Amy Williams, Deputy Director
Legal Services of Northern California
517 12th Street
Sacramento, CA 95814

Or apply online at www.lsnrc.net/jobs

APPLICATION

DEADLINE: December 31, 2019

START DATE: TBD

PROGRAM DESCRIPTION:

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, seniors, and people with disabilities in 23 northern California counties.

RESPONSIBILITIES:

Under supervision of the managing attorney, participate in all aspects of litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both State and Federal Courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general.

Executive Office:
517 12th Street
Sacramento, CA 95814
P: 916.551.2150
F: 916.551.2195
www.lsnrc.net

QUALIFICATIONS CRITERIA:

- a. Knowledge of the principles and procedures of litigation in state and federal courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the theories of changes in the law and how to implement strategies for developing changes; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.
- b. Skills: Client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability and desire to work with/for poor, older adults and people with disabilities, ability to empathize with client communities, and the ability to do computer research.
- c. Language: An ability to relate to the client community being served; bilingual in a language spoken by client communities preferred, but not required.

EDUCATION/EXPERIENCE:

J.D. and a member of the California Bar or willing and qualified to take the next bar exam and be admitted by May 2020. This is an entry-level position or higher - law graduate or attorney with one (1) to three (3) years experience working with low-income people preferred; experience with community outreach and organizing preferred; Spanish-speaking ability preferred, but not required.

SALARY RANGE: DOE according to scale.

BENEFITS: Legal Services of Northern California offers an excellent fringe benefit plan.

PROBATIONARY PERIOD: DOE

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.

LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.