



## 2020 LSNC SUMMER LAW CLERK PROGRAM

### PROGRAM OVERVIEW

Legal Services of Northern California's (LSNC) Summer Law Clerk Program is a 10-week internship scheduled between **May 26, 2020 and July 31, 2020**. We intend to place at least one law student intern in each of our eight field offices, which are located in **Auburn, Chico, Eureka, Redding, Sacramento, Ukiah, Vallejo, and Woodland**. We also intend to place interns in two of LSNC's special programs, Senior Legal Hotline and the Western States Pension Assistance Project, both located in Sacramento.

### TRAINING & MENTORSHIP

The Summer Law Clerk Program begins with a mandatory two-day skills training in Sacramento. Law clerks are exposed to the major legal problems facing low-income families and learn the advocacy skills necessary to work in public interest law. Following orientation, law clerks report to their assigned offices where they may be given additional training. Law clerks are tasked with a variety of responsibilities, including interviewing clients, drafting memos, working with community groups, and conducting legal research for cases on various issues facing the community.

Each law clerk will receive guidance from a mentor attorney in their office. The mentor attorney will lead the law clerk throughout the summer and supervise their legal work. Law clerks will also have opportunities to work with other legal advocates and staff over the course of the program.

### PROJECTS

Law clerks may spend a portion of their time working on a special project or community outreach event. Projects may include designing community education seminars, outreach, conducting in-depth research on a

substantive law topic, or creating written materials for clients or staff use. LSNC approves projects that fit within the program's priorities and needs for the summer.

### FUNDING & CREDIT

LSNC offers a small stipend to qualified summer law clerks to help offset costs. LSNC will assist law clerks in pursuing public interest law foundation grants or work-study funds. Our commitment to work with students to secure funding should not be considered a commitment to hire. Conversely, a failure to secure funding will not disqualify an applicant from being considered for internship placement. LSNC will also assist students offered law clerk positions to pursue externship credit in lieu of summer funding.

### APPLICATION PROCESS

Recruitment for summer law clerks will begin in Fall 2019. Students may apply directly as described below and LSNC will also recruit through public interest career fairs. LSNC will interview candidates on a rolling basis through February 2020. All hiring decisions will be made by April 2020.

To apply directly, current 1L and 2L students should send a résumé, cover letter **including your preferred office placement(s)**, and unofficial law school transcript as available by January 24, 2020 to [probono@lsnc.net](mailto:probono@lsnc.net) with the subject line **2020 Summer Law Clerk Program**. Applicants may apply online at [www.lsnc.net/jobs](http://www.lsnc.net/jobs). Applications may also be mailed to:

Legal Services of Northern California  
Summer Law Clerk Program  
517 12th Street  
Sacramento, CA 95814

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