



LAW STUDENT VOLUNTEER POSITION ANNOUNCEMENT
(Please Post)

2018 Spring Semester Law Clerks
Sacramento, Woodland, and Redding Offices
Health Law, Senior Legal Hotline and Pension Projects (Sacramento)

POSITION: Law Clerk (1L, 2L or 3L law students)

TO APPLY: Send cover letter, résumé and three references with telephone numbers to:

Jenni Gomez
Pro Bono Coordinator
Legal Services of Northern California
517 12th Street
Sacramento, CA 95814

APPLICATION

DEADLINE: December 31, 2017

START DATE: January 2018

PROGRAM DESCRIPTION:

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, seniors, and people with disabilities in 23 northern California counties.

RESPONSIBILITIES:

Under supervision of staff attorneys, the law clerk may: participate in client intake interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiation, administrative advocacy and support for trial and appellate litigation in both State and Federal Courts; appear at administrative hearings; provide legal advice to individual clients; and provide general legal information and education to eligible community groups as well as to the public in general.

QUALIFICATIONS:

- a. Interest in and demonstrated ability to work with low income individuals and communities, people with disabilities, older people, people with limited English proficiency and other client communities; ability to empathize with individual clients and client communities.

Executive Office:
517 12th Street
Sacramento, CA 95814
P: 916.551.2150
F: 916.551.2195
www.lsnrc.net

- b. Skills: client interviewing, investigation, legal research, analytical reasoning ability, creativity, excellent English writing skills, negotiation, communication/listening skills, ability to work under stress and short time lines and the ability to do computer research and input data into an online case management system.
- c. Language: An ability to relate to the client community being served; bilingual in a language spoken by client communities preferred, but not required.
- d. Willingness to commit to a minimum of eight (8) hours per week working at one of the LSNC field offices listed above from January through April 2018.

EDUCATION/EXPERIENCE:

Currently enrolled in a law school accredited by the State Bar of California. Experience working with low-income people preferred; experience with community outreach preferred.

LSNC IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ENCOURAGES WOMEN, PEOPLE OF COLOR, PEOPLE WITH DISABILITIES, OLDER PEOPLE, AND LESBIAN, GAY, BISEXUAL, AND TRANSGENDER PEOPLE TO APPLY.